

**CALIFORNIA STATE BOARD
OF
BARBERING AND COSMETOLOGY**

HEALTH AND SAFETY ADVISORY COMMITTEE MEETING

MINUTES OF JANUARY 22, 2024

BOARD MEMBERS PRESENT

Calimay Pham, Chair
Reese Isbell
Danielle Munoz
Jude Balmin
Paul Bryson
Brandon Hart
Leslie Roste

STAFF MEMBERS PRESENT

Kristy Underwood, Executive Officer
Carrie Harris, Deputy Executive Officer
Sabina Knight, Board Legal Representative
Natalie Mitchell, Board Analyst

1. AGENDA ITEM #1: CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF QUORUM

Calimay Pham, Committee Chair, called the meeting to order at approximately 1:00 p.m. and confirmed the presence of a quorum.

2. AGENDA ITEM #2: DISCUSSION AND POSSIBLE APPROVAL OF THE MARCH 20, 2023, COMMITTEE MEETING MINUTES

Paul Bryson pointed out a typographical error under agenda item #2, page 4, indicating that the word "tabs" was incorrectly used instead of "tubs."

Motion: With this correction made, Leslie Roste moved to approve the minutes of the Committee Meeting held on March 20, 2023. Paul Bryson seconded the motion.

Public Comment: There were no public comments received.

Motion to approve the March 20, 2023 Committee Meeting Minutes carried: 7 yes, 0 no, and 0 abstain, per the following roll call vote:

Committee Members voted "Yes": Calimay Pham, Reese Isbell, Danielle Munoz, Jude Balmin, Paul Bryson, Brandon Hart, and Leslie Roste

3. AGENDA ITEM #3: DISCUSSION AND POSSIBLE RECOMMENDATION REGARDING HEALTH AND SAFETY COURSE UPDATE PLAN

Calimay Pham introduced the topic, focusing on the discussion and possible recommendation regarding the update plan for the health and safety course, highlighting it as a significant upcoming project. Kristy Underwood elaborated that the Board has a comprehensive health and safety course contained within a workbook that every school is required to teach as part of their curriculum. Noting that the course, initially developed by the University of California, Berkeley and last updated in 2019, now contains outdated information, Ms. Underwood proposed that the committee review the course and suggest updates at the next meeting.

Given the course's extensive length, the board had preliminarily divided it into sections, assigning them based on members' perceived areas of expertise. However, Ms. Underwood clarified that these assignments were tentative and open for discussion, inviting committee members to voice any concerns or preferences regarding their assigned sections. She emphasized the project's scale, assuring members they would have ample time to review their sections and provide feedback, acknowledging the committee members' other professional commitments.

Calimay Pham raised questions regarding how committee members would access the health and safety course materials and sought guidance on specific aspects they should focus on during their review. She inquired if there were particular areas of concern or updates the board was specifically interested in.

Kristy Underwood responded by emphasizing the need for comprehensive suggestions, particularly pointing out any information within the workbook that might be outdated. She highlighted the fast pace at which industry standards and safety guidelines can change and the importance of ensuring the curriculum remains accurate and easy for students to understand. Ms. Underwood mentioned the involvement of various departments within the committee, such as Cal/OSHA and the Department of Public Health, suggesting they might have insights that could lead to necessary updates or clearer expressions within the curriculum. She noted that the board would provide the course materials in both PDF and editable Word formats to facilitate the review process.

Ms. Underwood continued by acknowledging the extensive nature of the project. She assured the committee that the board would coordinate with members to schedule the next meeting, accommodating their availability to facilitate their involvement and support in this significant project.

Public Comment: No public comments were submitted.

Before moving on to the next item on the agenda, Calimay Pham inquired about the status of the language for the new regulations, a project the committee had been focused on the previous year. Kristy Underwood responded, detailing that the committee's efforts had been concentrated on updating health and safety regulations and revising the citation and fine schedule. Currently, they are collaborating with their legal counsel to finalize the health and safety regulations, which is a comprehensive process. Once finalized, these updates will be presented to the board for approval. The work done on the citation and fine schedule by the committee will then be incorporated into these regulations. Ms. Underwood expressed optimism that the results of the committee's work would be ready for implementation in 2024.

4. AGENDA ITEM #4: PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public comments were submitted regarding items not listed on the agenda.

5. AGENDA ITEM #5, SUGGESTIONS FOR FUTURE AGENDA ITEMS

No future agenda items were proposed.

6. AGENDA ITEM #6: ADJOURNMENT

There being no further business to discuss, the meeting adjourned at approximately 1:15 p.m.